



## ACEDC Draft Board Meeting Agenda

**Thursday, December 11, 2025**

**7:30 a.m. to 9:00 a.m.**

Hybrid Meeting:

Physical Location: 1590 Route 7 South, Suite 8, Middlebury, VT 05753

Remote Access: Teams

[Join the meeting now](#)

Meeting ID: 246 986 207 225 4

Passcode: L3xj2RC3

Dial in by phone (audio only) +1 802-377-3838 Phone conference ID: 845 294 967#

<u>TIME</u>	<u>TOPIC</u>	<u>DOCUMENTS ON SHAREPOINT</u>
7:30 a.m.	<b>Introductions</b> <b>Changes to Agenda (VOTE)</b> <b>Reporting:</b> <ul style="list-style-type: none"><li>October Minutes (<b>VOTE</b>)</li><li>October/November Staff Activity</li><li>November Financials</li><li>October/November M&amp;C Activity</li></ul>	1. Draft Minutes – October 16, 2025 2. Staff Report – Oct./Nov. 2025 3. November Financial Package 4. Oct./Nov. 2025 M&C Report
7:45 a.m.	<b>Citizen Comments:</b> Opportunity to raise or address issues not otherwise included on this agenda.	
7:50 a.m.	<b>Action:</b> <ul style="list-style-type: none"><li>Resolution to Appoint Ryan Bartlett to Executive Committee</li><li>Resolution to Elect Officers</li></ul>	5. Resolution – Appointing Ryan Bartlett to Executive Committee 6. Resolution – Election of Officers
8:30 a.m.	<b>Information/Discussion:</b> <ul style="list-style-type: none"><li>New Assistant Director Introduction</li><li>Gina &amp; Jason farewell/Elise Shanbacker welcome</li><li>Discussion on Year-to-Date Financials</li></ul>	7. Richard Worsman Resume 8. N/A 9. November Financial Package
8:50 a.m.	<b>Executive Session:</b> None anticipated.	<b>Next Board Meeting:</b> Thursday, January 15 <sup>th</sup>
8:55 p.m.	<b>Actions on matters discussed in Executive Session:</b> None anticipated	
9:00 a.m.	<b>Adjourn</b>	