

#### **ACEDC Executive Committee**

Thursday, November 13, 2025 7:30 – 9:00 AM

#### **VIA TEAMS**

### 1. Old Business/Updates:

- Introductions
- Present: Jason Laroque, Darcy Tarte, Dave Castle, Chris Lapierre, Alex Armani-Munn
- Absent: Gina Larrow
- Approval of October Minutes: Chris made a motion to approve October minutes with an Amendment stating no action was taken following Executive Session at 7:33 am, seconded by Dave. Approved unanimously.
- Staff Activity: Alex provided a summary of staff activity in September and a status update for ongoing projects.

#### 2. New Business:

- Executive Committee Succession Planning
  - Alex indicated that with Jason and Gina cycling off the board, the executive committee will have two vacant seats.
  - Alex also indicated that, per ACEDC bylaws, the executive committee is required to present a slate of proposed officers to the full board following the Annual Meeting. With Jason and Gina both departing, there will also be officer vacancies.
  - Alex then suggested that the executive committee have a discussion on potential board members to appoint to the committee.
  - Th executive committee discussed several board members who could be a good fit for the executive committee.
  - It was determined that members of the committee would contact prospective board members to gauge their interest in joining the executive committee.
  - Alex will present draft resolutions to the executive committee in December for executive committee appointments and officer nominations.
- Assistant Director Hiring Update
  - Alex informed the Executive Committee that a candidate has been selected. The candidate has verbally accepted the position. Alex is now in talks with the selected candidate to negotiate the terms of employment and a potential start date.
- November/December Board Meeting
  - Executive Committee requested that the regular board meeting scheduled for November 20<sup>th</sup> be cancelled and the regular board meeting scheduled for



December 18<sup>th</sup> be rescheduled for December 11<sup>th</sup>.

## 3. Executive Session:

• No Executive Session.

# 4. Adjournment

• Meeting adjourned at 8:29 a.m.